

Crow Wing Soil and Water Conservation District

322 Laurel St. Suite 22 • Brainerd, MN 56401

March 18, 2020 Regular Minutes of the Crow Wing Soil and Water Conservation District (SWCD)

Land Services Building, Brainerd, MN 56401

Conference Call held at SWCD office. The SWCD followed the Minnesota Statutes, section 13D.021 regarding public during COVID-19 Outbreak:

According to. Section 13D.021, subdivision 1 permits public bodies to hold meetings via telephone or other electronic means if the conditions of this section are met.

Section 13D.021 requires a public body to make a determination that an in-person meeting is "not practical or prudent because of a health pandemic or an emergency declared under chapter 12." At this time, the governor has declared an emergency under Ch. 12.

SWCD Board followed the following requirements for holding a meeting via telephone or other electronic means include:

- 1. All participating members can hear one another;
- 2. Members of the public at the physical meeting location can hear all discussion "unless attendance at the regular meeting location is not feasible due to the health pandemic";
- 3. At least one member of the public body is present at the meeting location, "unless unfeasible due to the health pandemic"; and
- 4. All votes are taken by roll call.

To the extent practical, public bodies should allow the public to monitor the meeting remotely, pursuant to subdivision 3 of this section.

1. Meeting called to Order by Board Chair Diane Jacobson at 9:06 a.m.

Members Present: JoAnn Weaver-Secretary (Phone)

Leonard Koering-Treasurer present at the SWCD Office

Diane Jacobson-Board Chair (Phone) Jim Chamberlin-Reporter (Phone)

Others present: Melissa Barrick-District Manager present at the SWCD Office

Clayton Lenk-District Tech/Forester (Phone)

Adam Maleski- Conservation Specialist present at the SWCD Office

Chris Pence-BWSR (Phone) Candi Fuller- NRCS (Phone)

- 2. Pledge of Allegiance/Moment of Silence
- 3. Agenda Approval

There was a motion by JoAnn Weaver seconded by Jim Chamberlin to approve the agenda as presented and have Leonard Koering to sign as needed.

Affirmative: LK, JW, DJ, JC Opposed: None Motion Carried.

4. Secretary's Report 2-19-2020

There was a motion by JoAnn Weaver seconded by Leonard Koering to approve the secretary's report as presented and have Leonard Koering to sign as needed.

Affirmative: LK, JW, DJ, JC

Opposed: None

Motion Carried.



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5. Treasurer's Report:

There was a motion by Jim Chamberlin seconded by JoAnn Weaver to approve the treasurer's report as presented and have Leonard Koering to sign as needed.

Affirmative: LK, JW, DJ, JC

Opposed: None

Motion Carried.

- 6. Consent Agenda (Decision)
 - a. MPCA Green Corps Application

Authorization to submit grant application to MPCA for Green Corps Intern August -June 2020-2021.

- b. US Forest Service Contract \$19,750
 - Authorize Melissa Barrick sign the contract on behalf of the SWCD Board.
- c. MN DNR CPL Grant Rotary Park \$50,000

 Authorize contract the MN DNR CPL Grant in amount of \$50,000 to complete restoration activities at Rotary Park Brainerd.
- d. Approval to Apply for ENTF 2021
 Authorize staff to submit and be the fiscal agent for the 2021 MN
 Environmental and Natural Resources Trust fund grant for \$1.0 million dollars to complete following items:
 - 1. Complete 70 Forest Stewardship Plans and 30 Best Management Practices
 - 2. The Nature Conservancy conduct prescribed fire on 750-acres on 10 sites
 - 3. Great River Greening will restore/enhance 125 acres of forest and other habitat on federal, state and local government unit owned land. A total of 75 volunteers will be engaged in appropriate, impactful and engaging portions of the work.

Projects will occur within the Camp Ripley Sentential Landscape.

e. Clayton Lenk-One week paid parental leave April 2020

Authorize five days paid parental leave for Clayton Lenk for use for a birth of a child.

There was a motion by JoAnn Weaver seconded by Leonard Koering to approve all items on consent agenda as presented and have Leonard Koering to sign as needed. Affirmative: LK, JW, DJ, JC Opposed: None Motion Carried.

7. Old Business:

- a. NRCS Work Report
- b. Grants:
 - i. LCCMR Forest Contracts

Name	Practice	50 % Cost Share	City/Township		
Louis Anderson	612 &314	\$10,000	Brainerd		
Jason Linkert	612	\$1,000	Turtle Creek,		
			Cushing		
Ellen Noreen	612	\$6,000	Fort Ripley		
Mike Vinje	612	\$750	St. Mathias		
Nate Tuomi	666	\$10,000	Brainerd		

There was a motion by Jim Chamberlin Seconded by JoAnn Weaver to approve all the LCCMR grant cost share BMP projects



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Affirmative: LK, JW, DJ, JC Opposed: None Motion Carried.

ii. Pine River Fish Passage Project Pay Application (**Decision**)

There was a motion by: Leonard Koering Seconded by: JoAnn Weaver to approve the project pay application in the amount of \$360,182.05

Affirmative: LK, JW, DJ, JC Opposed: None Motion Carried.

- c. CWC Vehicle-discussion
- d. Summer Intern-discussion
- e. COVID-19 Policy

There was a motion by: Leonard Koering Seconded by Jim Chamberlin to approve the COVID-19 Policy as presented.

Affirmative: LK, JW, DJ, JC Opposed: None

Carried.

8. Reports

- a. Work Reports: Melissa read her report and Clayton's report and Adam read his report and Sheila's report.
- b. Area VIII Meeting June 5, 2020/ Resolutions: Discussed potential speakers for Area VIII June Meeting.
- c. Forestry/Tree Sale-MASWCD Forestry Meeting Cancelled this month.
- d. Elected Officials/PRAP- Meeting cancelled.
- e. 1W1P-Pine and Rum River (Inform) Conference call tomorrow.
- f. Region 5: (Inform)- Meeting cancelled.
- g. Mille Lacs Lake Watershed Management Group-. (Inform)
- h. Crow Wing River Basin Forage Council-(Inform)- Next meeting September 15, 2020.
- i. North Central MN TSA 8: (Inform)-Board met adopted TSA8/SWCD expectations.

9. District Bills

There was a motion by Joann Weaver Seconded by Jim Chamberlin to pay the monthly bills.

Affirmative: LK, JW, DJ, JC Opposed: None Motion Carried.

10. Calendar

Date	Meeting	Location
03.31.2020	Turf Workshop	Online Capability
04.15.2020	Regular Board Meeting	Crow Wing SWCD

11. Adjournment: 1	l0:29 a.m.
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Leonard Koering	

JoAnn Weaver, Secretary

Motion